



## FINANCIAL FITNESS SERIES 2010!

The 3<sup>rd</sup> Annual Financial Fitness Series is featured in our weekly bulletins, and also here on our website – [www.spcbc.com](http://www.spcbc.com). Please check this portion of the bulletin for the next eight-weeks for new tips to strengthen your financial future in 2010!

*Sign up for a FREE one-on-one financial empowerment session with the Community Enrichment & Education Foundation in Central Office or by emailing your name, address and best phone number to [info@spcbc.com](mailto:info@spcbc.com). Advanced registration required, space is limited. Sessions will be held during the month of February. Sign up does not guarantee placement in a session.*

### INFONAR #1- January 10, 2010

#### Organize Your Finances For 2010 in One Hour!

10 Steps to Get You Back On Track

by David Bach, Today Show Correspondent

In order to organize your finances, you must know where your money is! Go to any office supply store and pick up a small, clear storage box. Now you're prepared to create your *Start Over File Box*, a storage & simplification system for your financial documents for the current year.

#### **Start-Over-Box will include:**

red folders for debt, green folders for money coming in.

#### **GREEN**

Retirement Accounts  
Saving & Checking Accounts  
Credit Score  
Household accounts (home improvements, etc..)  
Tax returns  
Social Security statements  
Investment accounts  
Insurance  
Family will  
Children's accounts  
Other liabilities

#### **RED**

Credit card statements  
Monthly Bills

Rev. David K. Brawley, Senior Pastor  
859 Hendrix Street, Brooklyn NY 11207  
718.257.1300 | 718.257.2988 (fax) | [spcbc.com](http://spcbc.com)

**Things to get rid of!**

Creating a storage system for our finances is sometimes overwhelming because we feel we have so much paperwork! Fact is, Outdated warranties, instruction manuals, canceled insurance policies, credit card statements, checks for closed tax years, old investment newsletters & annual reports from stocks/mutual funds ARE NOT NEEDED! Throw them out!

**How long should you keep financial documents just in case the IRS comes knocking?**

Current year in your Start-Over-Box

3 years - close by in a file cabinet in your home.

4 subsequent years - in your garage.

Learn more at about getting your financial house in order at [www.finishrich.com](http://www.finishrich.com)!